



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,  
लौंगोवाल, संगरूर, पंजाब, १४८ १०६

Sant Longowal Institute of Engineering & Technology,  
Longowal, District Sangrur, Punjab – 148 106  
Deemed to be University under 'Ministry of Education (Shiksha Mantralaya)'

Ref. No. SLIET/As/1382

Dated: 21/08/2024

### OFFICE ORDER

As approved by the Senate of the Institute in its 41<sup>st</sup> meeting held on 15.07.2024 vide Agenda Item No. 41.7, the following revised fees / charges for issuance of various Certificates by the Academic Section will be applicable with immediate effect :

Type of Certificate	Fee (Rs.)
Character Certificate	No fee for the first time and Rs. 100/- for subsequent issues
Migration Certificate	Rs. 100/-
Duplicate Migration Certificate	Rs. 200/-
Regular Student Certificate / Bonafide Certificate	Rs. 100/-
Duplicate I-Card	Rs. 100/-
Duplicate DMC	Rs. 200/-
Duplicate Final Certificate	Rs. 300/-
Transcript copies	Rs. 1500/- for first copy and Rs. 300/- each for subsequent copies
Processing Charges (within India)	Rs. 100/-
Processing Charges (Outside India)	Rs. 1000/-
Education Verification (Govt.)	NIL
Education Verification (Pvt.)	Rs. 200/-
Any Other Certificate	Rs. 100/-

**Note:-** Duplicate DMCs / Final Certificate and Duplicate I-Card will be issued on submission of FIR copy with application. Character / Migration / Provisional / Final Certificates will be issued only after submission/ completion of No Dues Certificate.

Further, no fee is charged for correction in the entries of DMC or Certificate / Diploma / Degree / any other Certificate, if the correction is brought to the notice of the Academic Section within a period of one year of issuance. However, following revised fee will be charged if correction is brought to the notice of the Academic Section after one year of issuance of the document :

Document	Program	Fee (Rs.)
DMC	All	Rs. 600/-
Certificate	Certificate / ICD	Rs. 1000/-
Diploma	Diploma / ICD	Rs. 1000/-
Degree	UG / PG / Ph.D	Rs. 1000/-
Any other Certificate / damage to any certificate	All	Rs. 200/- each

21/08/2024  
Assistant Registrar (Academics)

Copy to :-

1. Director's Office	5. All HODs / Section-Incharges ... with a request for circulation amongst Faculty/Staff/Students
2. The Registrar	6. Chief Student Counsellor
3. All Deans	7. Assoc. Dean (Samarth / ERP & ACSS)
4. Assoc. Deans (AP) / (PG&R) / (UG & ICD) / (Exam. & Secy.)	... for uploading on Institute Website please.
	8. File copy

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