

## **WITHDRAWAL FROM ADMISSION and REFUND OF FEE**

**Withdrawal:** The candidate has to make a written request to the **Chairman, SET-2023** in the prescribed performa available in SET office for the withdrawal of his/her admission and get the same approved.

**Refund of Fee:** After approval of withdrawal of admission from **Chairman, SET-2023**, the candidate is required to obtain blank Performa of "No Dues Certificate" from the Academic Section of the Institute. After getting "No Due Certificate" completed from all the Departments/Sections concerned of the Institute, this is to be submitted in **Original** in Accounts Section with a copy in academic section. **Fee will be refunded as per AICTE Academic Calendar of respective session. No refund will be initiated in case of incomplete "No Dues Certificate". The refund will be made as per Institute norms.**

**Note:** *In case, the admission is withdrawn before the start of academic session/classes, then there is no need to submit "No Dues Certificate" for refund of fee.*