



संत लौगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौगोवाल, संगरूर, पंजाब - १४८ १०६

[भारत सरकार द्वारा स्थापित]

Sant Longowal Institute of Engineering and Technology
Longowal, Dist. Sangrur, Punjab - 148106

[Established by Govt. of India]
(Deemed-to-be-University)

Ref.No.SLIET/ AS/ 6361

Date: 05/01/2021

To: All Head of Departments

From: Assistant Registrar (Academics)

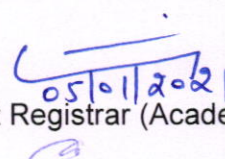
Subject: REGARDING REGISTRATION OF THE STUDENTS

Faculty members are facing difficulties in getting printout of attendance sheet from ERP portal. In this regard, it is observed that the respective class counsellors have not verified/checked the subjects of individual student & also not locked in the registration. Due to which we (Academic Section) are not able to do further needful to generate examination.

It is requested that the registration may please be approved by respective class counsellors and respective HOD is supposed to approve the same. Then the signed hard copy of the registration details of the students as generated from the ERP is to be sent to Academic Section latest by 07.01.2021. After completion of registration process by the class counsellor the HOD will finally approve the registration on ERP portal.

The above process is mandatory in order to enable the faculty members to get the printout of attendance sheets for their respective subject and then to fill in the marks of the student.

Please treat it Most Urgent.


Assistant Registrar (Academics)

Copy to:

Dean(Acad)- for kind information please.

Associate Dean (Academics)

Associate Dean (Planning)

File copy

LONGOWAL, DISTRICT: SANGRUR-148106 (PUNJAB), INDIA PHONE No. :+91-1672-280072, 253136 and FAX No. +91-1672-280072

लौगोवाल, जिला संगरूर - 148106 (पंजाब), भारत, दूरभाष सं: +91-1672-280072, 253136 फैक्स सं: +91-1672-280072
Email: chairmanset@sliet.ac.in, chairmanset2015@gmail.com