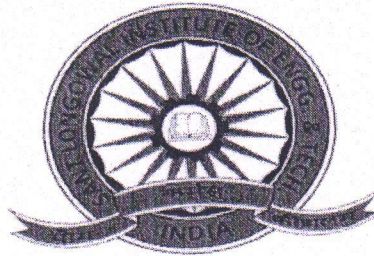


**SANT LONGOWAL INSTITUTE OF ENGINEERING AND TECHNOLOGY
LONGOWAL-148106, DISTT SANGRUR(PUNJAB)
(DEEMED TO BE UNIVERSITY)
(ESTABLISHED BY: GOVT. OF INDIA)**



www.sliet.ac.in

**MINUTES OF THE
9TH MEETING OF SENATE**

**COMMITTEE ROOM, ADMINISTRATIVE BLOCK, SANT LONGOWAL INSTITUTE OF
ENGG. & TECH. LONGOWAL, DISTT. SANGRUR(PUNJAB)**

**DATE : 05th OCTOBER, 2011
TIME : 3.00 P.M.**

**MINUTES OF THE 9th SENATE MEETING OF
SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY
LONGOWAL, DISTT. SANGRUR (PUNJAB)
(DEEMED-TO-BE-UNIVERSITY)
HELD ON 5th OCTOBER, 2011 AT 3:00 P.M. IN THE COMMITTEE ROOM,
ADMINISTRATIVE BLOCK, SANT LONGOWAL INSTITUTE OF ENGINEERING &
TECHNOLOGY, LONGOWAL, DISTT. SANGRUR (PUNJAB)**

The following members were present:-

- | | | |
|----|---|----------|
| 1. | Dr. Sunil Pandey,
Director,
SLIET, Longowal | Chairman |
| 2. | Prof. V. K. Rattan,
Chairman, University Institute of
Chemical Engg. & Technology,
Panjab University, Chandigarh | Member |
| 3. | Dr. Dinesh Grover,
Head of Department, College of CSE,
Punjab Agriculture University,
Ludhiana | Member |
| 4. | Dr. S. K. Sharma,
Professor (Mechanical) & Dean,
National Institute of Technology,
Kurukshetra | Member |
| 5. | Dr. Anand Vaz,
Professor & Head of Department
(Mechanical Engineering), National Institute
of Technology, Jalandhar (Punjab) | Member |
| 6. | Sh. Jatinder Garg,
Associate Professor & Dean,
Baba Hira Singh Bhatthal Institute of
Engineering & Technology, Lehra Gaga | Member |
| 7. | Dr. V. Shani
Professor (Mechanical Engineering),
SLIET, Longowal | Member |
| 8. | Dr. V.K.Jain,
Professor & Head of Department
(Electrical & Instrumentation
Engineering), SLIET, Longowal | Member |

- | | | |
|-----|---|--------|
| 9. | Dr. B.K. Kanungo,
Professor (Chemistry),
SLIET, Longowal | Member |
| 10. | Dr. A.S.Dhaliwal,
Professor & Head of Department
(Physics), SLIET, Longowal | Member |
| 11. | Dr. A.S. Arora,
(Electrical & Instrumentation
Engineering), SLIET, Longowal | Member |
| 12. | Dr. J.S.Dhillon,
Professor (Electrical & Instrumentation
Engineering) & Dean (Academics/R&C),
SLIET, Longowal | Member |
| 13. | Dr. A.P.Singh,
Professor & Head of Department
(Electronics & Communication
Engineering),
SLIET, Longowal | Member |
| 14. | Dr. D.C.Saxena,
Professor (Food Engineering &
Technology) & Dean (P&D),
SLIET, Longowal | Member |
| 15. | Dr. H.K.Sharma,
Professor & Head(Food Engineering &
Technology),
SLIET, Longowal | Member |
| 16. | Dr. P.K.Singh,
Professor & Head
(Mechanical Engineering),
SLIET, Longowal | Member |
| 17. | Dr. Sanjay Marwaha,
Professor (Electrical & Instrumentation
Engineering) & Dean (Students &
Faculty Welfare),
SLIET, Longowal | Member |
| 18. | Dr. Dhiraj Sud,
Professor & Head (Chemistry),
SLIET, Longowal | Member |

- | | | |
|-----|--|--------|
| 19. | Dr. Mandeep Singh,
Professor & Head (Mathematics),
SLIET, Longowal | Member |
| 20 | Dr. Pardeep Gupta,
Professor (Mechanical Engineering) &
Head (Training & Placement),
SLIET, Longowal | Member |
| 21. | Dr. Mahesh Arora,
Associate Professor & Head of
Department (Entrepreneurship
Development Programme & English),
SLIET, Longowal | Member |
| 22. | Dr. Pushpa Jha,
Associate Professor & Head
(Chemical Technology),
SLIET, Longowal | Member |
| 23. | Er. Birmohan Singh,
Associate Professor & Head of Department
(Computer Science Engineering),
SLIET, Longowal | Member |
| 24. | Dr. Vikas Nanda,
Chief Warden (Boys),
SLIET, Longowal | Member |
| 25. | Dr. J.S.Ubhi,
Chief Warden (Boys),
SLIET, Longowal | Member |
| 26. | Dr. Jap Preet Kaur,
Chief Warden (Girls),
SLIET, Longowal | Member |
| 27. | Sh. H.R.Ghatak,
Associate Professor (Chemical
Technology),
SLIET, Longowal | Member |
| 28. | Sh. Kanwalpreet Singh,
Associate Professor (Mechanical
Engineering),
SLIET, Longowal | Member |

29.	Dr. R. K. Mishra, Associate Professor (Mathematics), SLIET, Longowal	Member
30.	Sh. Arvind Jayant, Associate Professor (Mechanical Engineering), SLIET, Longowal	Member
31.	Dr. P. Kumar, Controller of Examinations, SLIET, Longowal	Member
32.	Dr. M.B. Bera, Professor (Food Engineering & Technology), SLIET, Longowal	Member
33.	Dr. Kulwant Singh, Associate Professor & Incharge (Workshop), SLIET, Longowal	Member
34.	Dr. Sanjeev Singh, Deputy Registrar (Academics), SLIET, Longowal	Member
35.	Dr. S.S.Dhaliwal, Professor and Registrar, SLIET, Longowal	Member-Secretary

The following members could not attend the meeting:-

1.	Dr. Narottam Chand, Professor & Head of Department (Computer Science Engineering), National Institute of Technology, Hamirpur (Himachal Pradesh)	Member
2.	Dr. Chandan Singh, Head of Department, Computer Science Engineering, Punjabi University, Patiala	Member
3.	Dr. Harish Chopra, Professor (Chemistry) & Head of Department (Disability Studies), SLIET, Longowal	Member

- | | | |
|----|--|--------|
| 4. | Dr. K.S.Kahlon,
Professor (Physics),
SLIET, Longowal | Member |
| 5. | Sh. Damanpreet Singh,
Assistant Professor (Computer Science
Engineering),
SLIET, Longowal | Member |
| 6. | Mr. Mohd. Afaq Akhtar,
Associate Professor (Mechanical
Engineering), SLIET, Longowal | Member |

The meeting started as per schedule and following decisions were taken unanimously by the Senate.

Notes on ITEM NO.9.1

TO CONFIRM THE MINUTES OF THE 8TH MEETING OF THE SENATE OF SLIET, LONGOWAL, HELD ON 30.05.2011

Decision: Confirmed except Item No. 7.11, in which weightage is given to attendance. SENATE Members are of the view that attendance marks for Certificate/Diploma be abolished and be replaced by Quiz Marks. Chairman, SENATE is authorized by all the SENATE Members to take the final decision in the matter.

Notes on ITEM NO.9.2

ACTION TAKEN REPORT

6.4 IMPROVEMENT OF GRADES

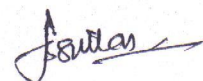
Decision : Chairman, SENATE is authorized by all the SENATE Members to take the final decision in the matter.

8.6 STARTING OF PG DIPLOMA IN LABOUR RELATIONS/WELFARE

Decision: The matter was discussed and deferred as SENATE is of the view that before starting any new course, infrastructural facilities viz. hostels, classrooms etc. be created for the students.

8.11 ADMISSION TO SLIET UNDER DASA

Decision: Since, the report of the committee is still awaited, the matter is deferred to the next meeting of SENATE.



8.12 TO IMPROVE THE QUALITY OF THE STUDENTS ADMITTED IN DIFFERENT COURSES

Decision : Item is Dropped.

8.13 CONVOCAION OF THE INSTITUTE

Decision : The SENATE has unanimously decided that 3rd Saturday of November of Each year will be the day for Convocation and may be notified in the Academic Calander. Date regarding SLIET Alumni Meet will be decided by the Chairman, SENATE.

Notes on ITEM NO.9.3

MINUTES OF CENTRAL RESEARCH COMMTEE MEETING DT. 13.06.2011

Decision : Ratified

Notes on ITEM NO. 9.4

MINOR AMMEDEMENTS IN UG AND PG RULES

Decision :

Item No. 9.4 (1) (2) approved.

Other Items are approved with following modifications:

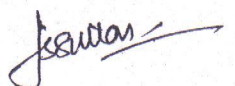
- A, B, C and D grades contribute to earn credits. E grade is a poor grade & shall not contribute to earned credits. E grade can be improved. F grade is a fail grade. I grade denotes incomplete performance in any course due to absence in the End Semester examination only to be converted to regular grades before the start of next semester.
- The proposed Rule G20 [Sr. No. 6 (e)] is not approved hence may be read as deleted from Annexure-IV of the AGENDA and the SENATE is of the opinion that no Degree on request will be issued.
- It will be applicable to students admitted in 2011 and onwards.

Notes on ITEM NO. 9.5

AMMENDMENT OF RULES FOR UMC UNDER DIPLOMA AND CERTIFICATE COURSES.

Decision : Item is approved with following modifications, with immediate effect:

- Word 'Mobile' is added in the Category-II (a) and the modified Category-II(a) may be read as:



In possession of relevant, written or cyclostyled note or any printed material or notes written on any part of his/her body or clothing or instruments such as electric diary, set-squares, calculator, scales, **mobiles** etc. or having notes written on chair, table, desk or drawing board during the examination.

- Word 'may' & 'can' in the 1st row of Category-III (Action to be taken) is replaced by word 'shall' and the modified Category-III (Action to be taken) may be read as:

All papers of that semester **shall** be cancelled and **shall** be awarded zero marks in all the papers of that semester and can be further expelled from the Institute.

- It will be effective from December, 2011 and onwards examinations.

notes on ITEM NO.9.6

INFORMATION REGARDING MISPLACED ANSWER SHEET

Decision : NOTED and case may be closed.

notes on ITEM NO.9.7

COMPREHENSIVE VIVA AND RESEARCH PROJECT FOR MBA STUDENTS

Decision : Item is approved with following modifications with immediate effect:

Project viva-voce examination of B.Tech./M.Sc./MBA shall be conducted by the external examiner(s). Concerned department shall submit a list of 05 (five) examiners. The experts shall be decided by Dean(Academics) from the submitted list. The same external examiners shall conduct comprehensive viva examinations at the institute and they shall be paid the approved sitting fee and TA/DA for the purpose.

It will be applicable w.e.f. December, 2011 and onwards examinations.

Notes on ITEM NO. 9.8

IMPROVEMENT OF THE ACADEMIC STANDARDS OF THE INSTITUTE

Decision : Following recommendations from the Annexure VII of the Agenda is approved with modifications and others are dropped:

Sr. No.	Recommendation	Decision
1	Committee was of the opinion that there should be only two minors instead of three and average of two should be taken. Under extra ordinary circumstances a teacher may take 3 rd minor of a particular student.	Accepted

JSaurav

2	Minor answer sheets will be returned to the students after evaluation and receiving for the same will be taken from the students.	Minor answer sheets will be returned to the students after evaluation
3	Only those students will be allowed to sit in the second minor examination if he/she fulfills the attendance requirement of 75% of scheduled classes.	Dropped
4	<p>For UG and PG programmes only those students will be given D and higher grades, whosoever will get at least 50% marks of the maximum marks obtained by a student in a particular subject of that class. In order to facilitate the timely declaration of results following was decided:</p> <p>The faculty not submitting the results within the stipulated date will be</p> <ul style="list-style-type: none"> Given no remuneration if he/she is submitting the award sheets after two working days Advice letter will be issued by the competent authority if he/she is submitting the award sheets late by ten working days Warning letter will be issued if he/she is submitting the award sheets late by twenty working days <p>(The above will be applicable to only those faculty members who are not on long leave)</p> <p>For evaluation teacher should be given at least 20 copies per day plus one day for compilation.</p>	For delay in submission of grades/marks to the Academic Section through HOD, disciplinary proceedings shall be initiating against the concerned teacher as per Conduct Rules and exams for all common courses will be adjusted on first day.
5	Presently typographical errors in the award sheets are checked by the COE section. To reduce the workload of COE section, the committee was of the opinion that technician/lab attendant of the concerned department shall perform above said job and they will be paid remuneration as per rules. This will help in timely declaration of results by Academic section.	Dropped
6	A faculty members should make every effort to avoid having in class – a child, a spouse or other person with whom the faculty members has a family relation.	Dropped
7	To have uniformity in the evaluation system a teacher should submit the question papers along with the evaluation scheme.	Accepted
8	Result of examination should be declared as per schedule mentioned in academic calander	Dropped
9	In order to check the UMC in examination,	Accepted



	institute should install mobile jammers/CCTV cameras in examination halls	
--	---	--

Notes on ITEM NO. 9.9

REVISION OF RE-EVALUATION PROCESS FOR CERTIFICATE AND DIPLOMA COURSE.

Decision : The following is approved with immediate effect:

- After evaluation of answer sheets the concerned teacher will notify a date and time for the students to check their result in a particular subject.
- Two days (48 hours) (excluding holidays) after displaying the result by the departments shall be given to the students to check their answer sheet(s) on the spot) from the teacher who has evaluated the answer sheets and put up their queries. The teacher can revise the result if deemed fit and shall forward to Academic branch duly signed by the HOD.
- Date and time of display of result by the department on Notice Boards/ institute website will be notified in Academic Calendar.
- On the completion of this process the result shall be finally be freezed by the Academic Section. No re-evaluation/re-totaling will be permissible after the freezing of result by the Academic Section.
- Rule G14 (C) (D), G24 of Rules and Regulations for Degree programme shall be applicable under special circumstances, with regard to above.

It will be applicable w.e.f. December, 2011 and onwards examinations.

Notes on ITEM NO. 9.10

BALANCING OF TEACHING DAYS

Decision : The following is approved with immediate effect:

- Adjustment of classes shall be done by taking extra classes before proceeding on leave/official duty or after availing the leave by the concerned teacher with the due approval/ information of the concerned HOD. The adjustment will be notified in writing and it will be the responsibility of the HOD concerned to ensure that the classes have been conducted as per adjustment. Adjustment of class(es) shall be notified by the teacher on the departmental notice boards with a copy to HOD concerned and Dean (Academics) before proceeding on leave.
- Notice regarding the buffer days shall be circulated by the Dean (Academics) with the approval of Chairman, SENATE.

Notes on ITEM NO. 9.11

AWARD OF Ph.D. DEGREE

Decision : Approved

JeBulla

CONVOCATION OF THE INSTITUTE

Notes on ITEM NO.9.12

Decision : Approved

ADMISSION TO Ph.D. courses for the session 2011-2012

Notes on ITEM NO. 9.13

Decision: Item is ratified. On the assertions of HOD (FET)-cum-CVO, SLIET regarding complaints relating to Ph.D admissions in CSE & EIE, Deptt. be informed to the SENATE.

AMENDMENT IN ADMISSION PROCEDURE

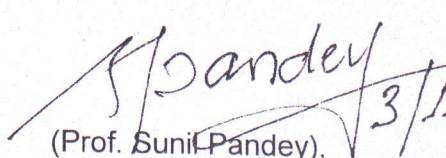
Notes on ITEM NO. 9.14 (A)

Decision : The matter was discussed at length and decided that Chairman, SENATE is authorized to take the final decision in the matter.

DECREASE IN M.TECH. SEATS in the Deptt. of Food Engg. & Tech., SLIET, Longowal

Notes on ITEM NO. 9.14 (B)

Decision: All the allocated seats are filled. However, keeping in view that the decrease shall not disturb the IRG scheme of the institute, the Chairman, SENATE, will be final authority to decide the matter.


(Prof. Sunil Pandey),
Chairman, Senate,
SLIET, Longowal